



# Editing Tests and Homework

# Editing Assignments

If you have already completed a test or homework assignment, you can go back anytime and edit your answers.

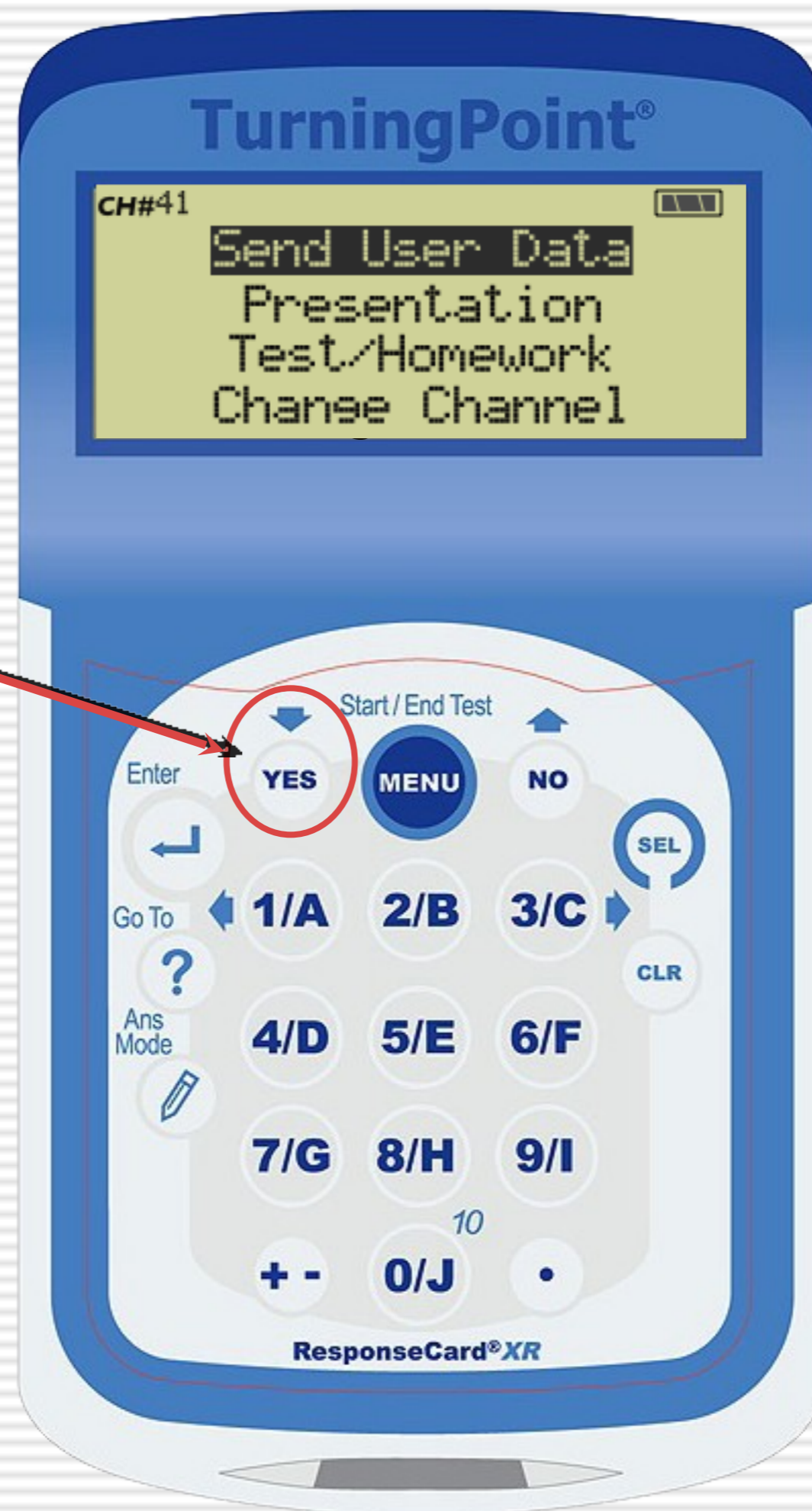
You do remember the control number you used for the assignment?



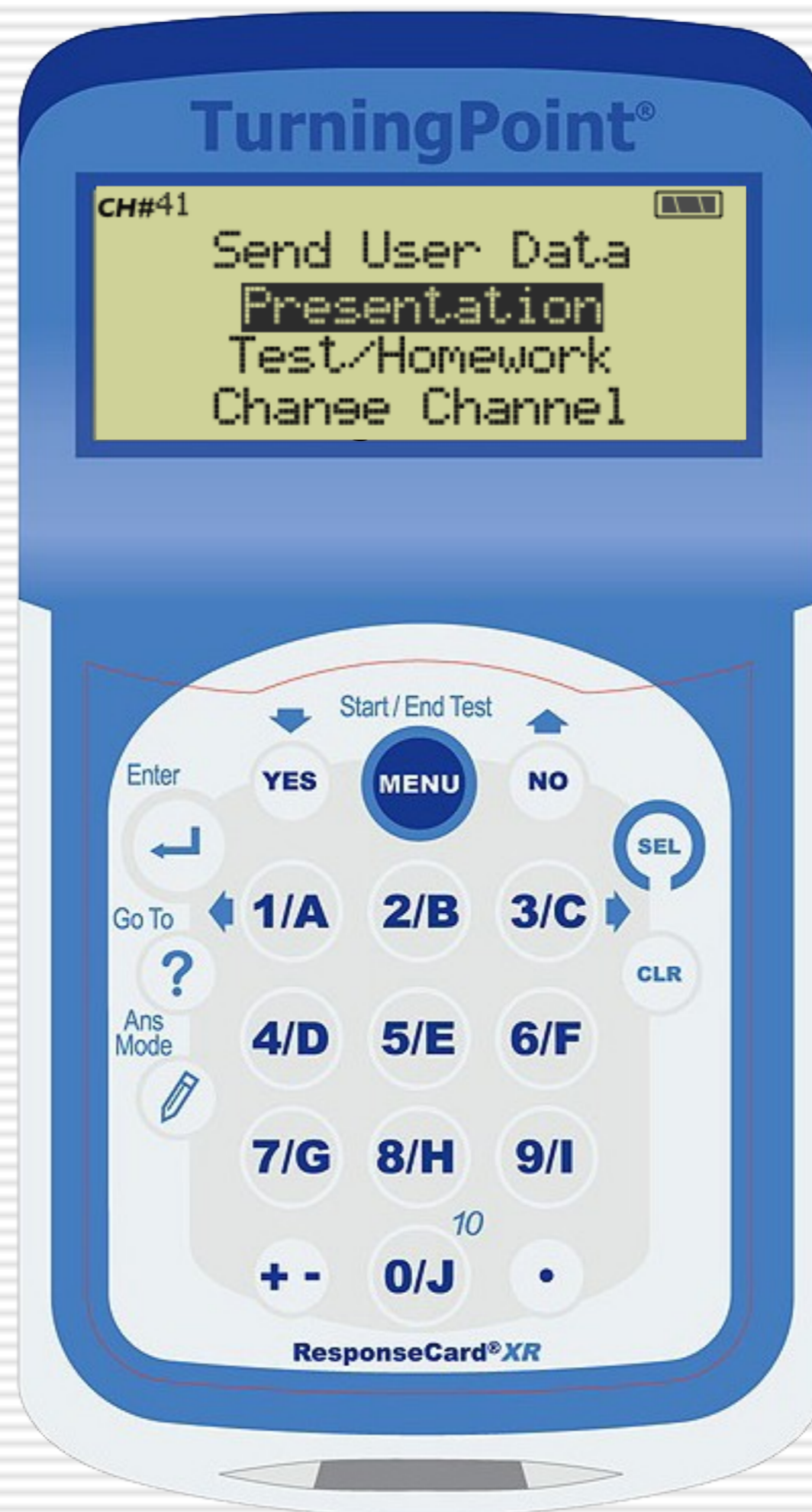
# Navigating the Menu

Press the MENU button to bring up the main menu.

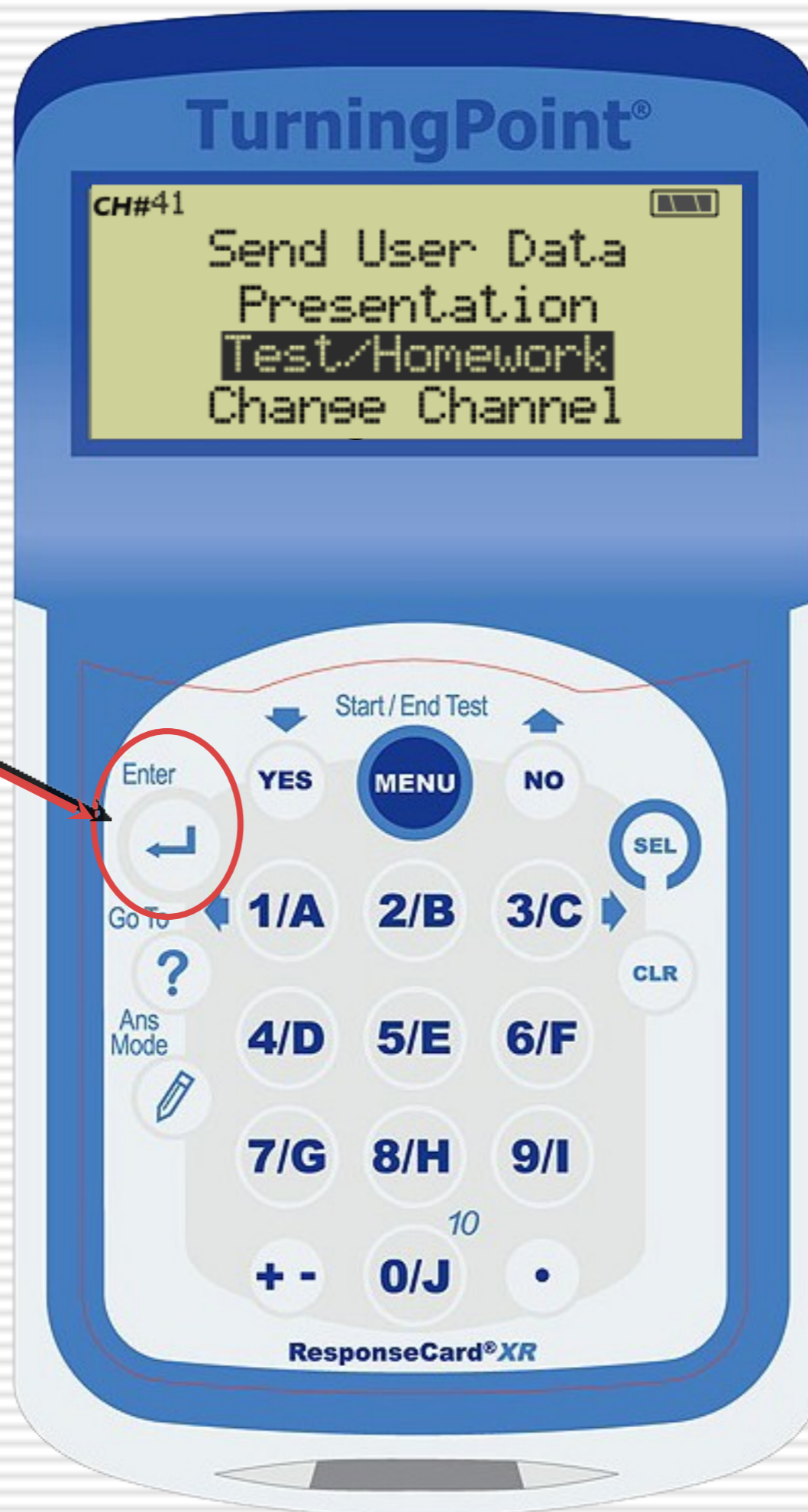
Press YES two times to select the Test/Homework Menu



# Navigating the Menu



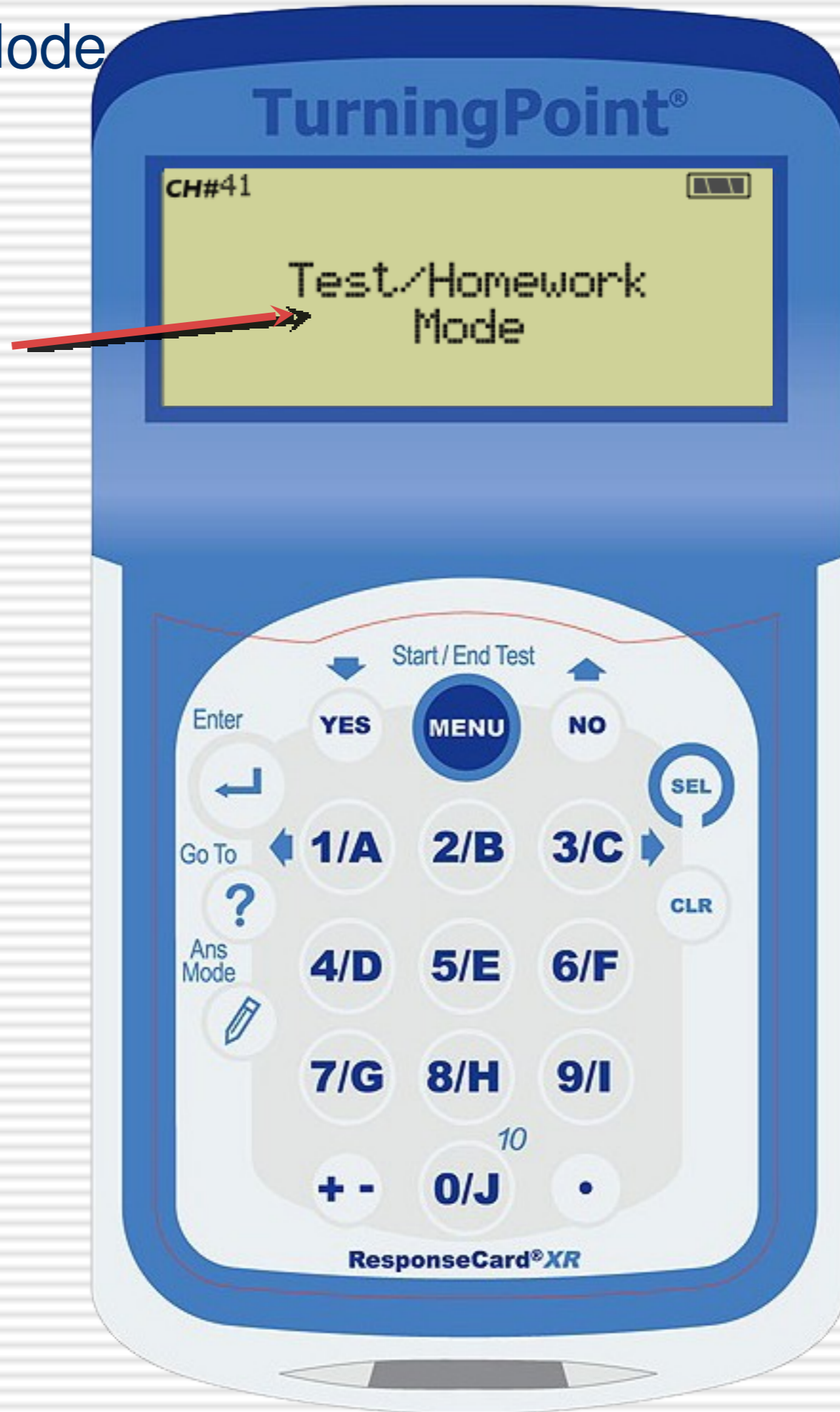
# Navigating the Menu



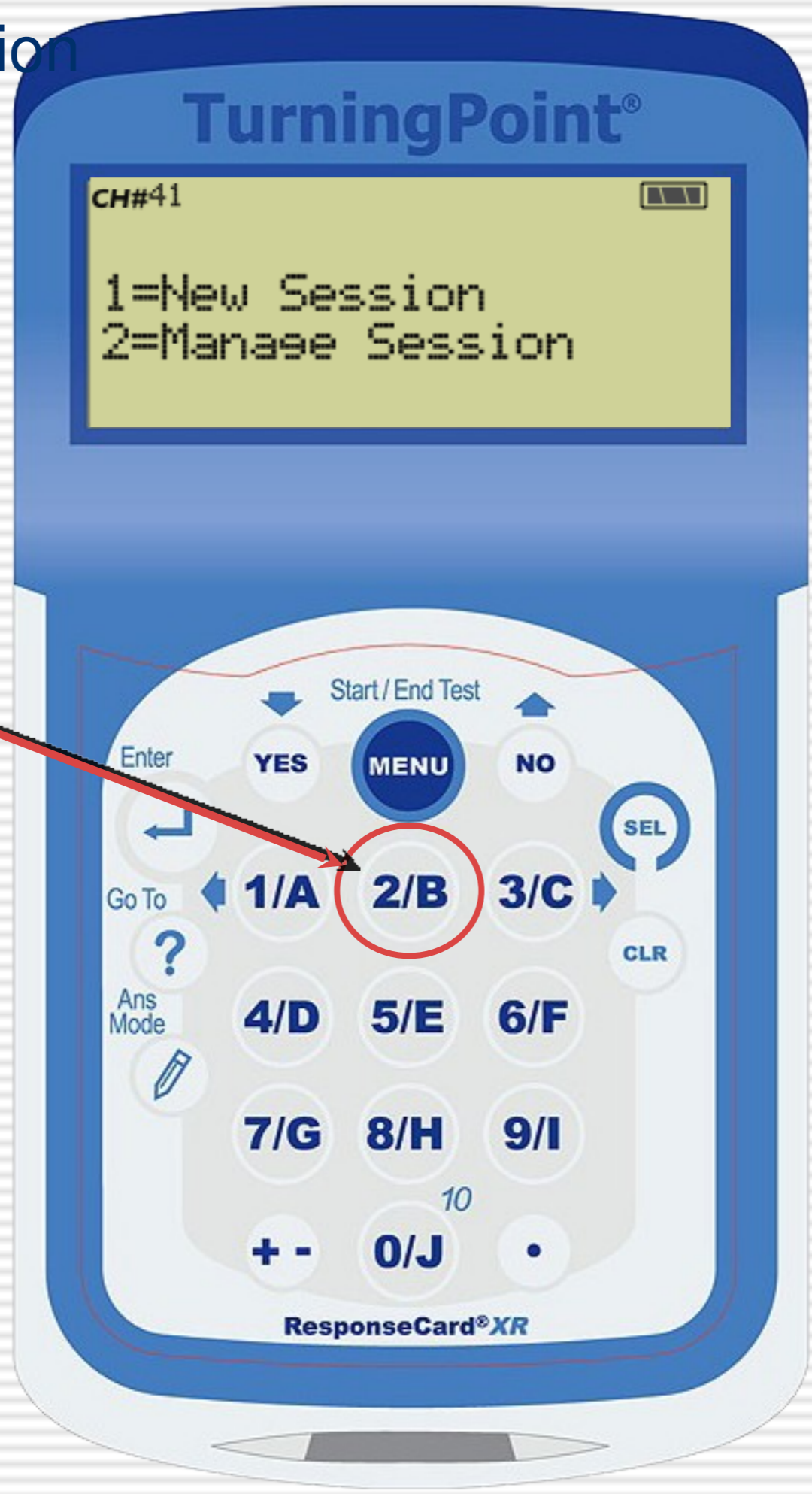
Press Enter to go into Test/Homework

# Test/Homework Mode

Test/Homework Mode is momentarily displayed



# Edit a Previous Session

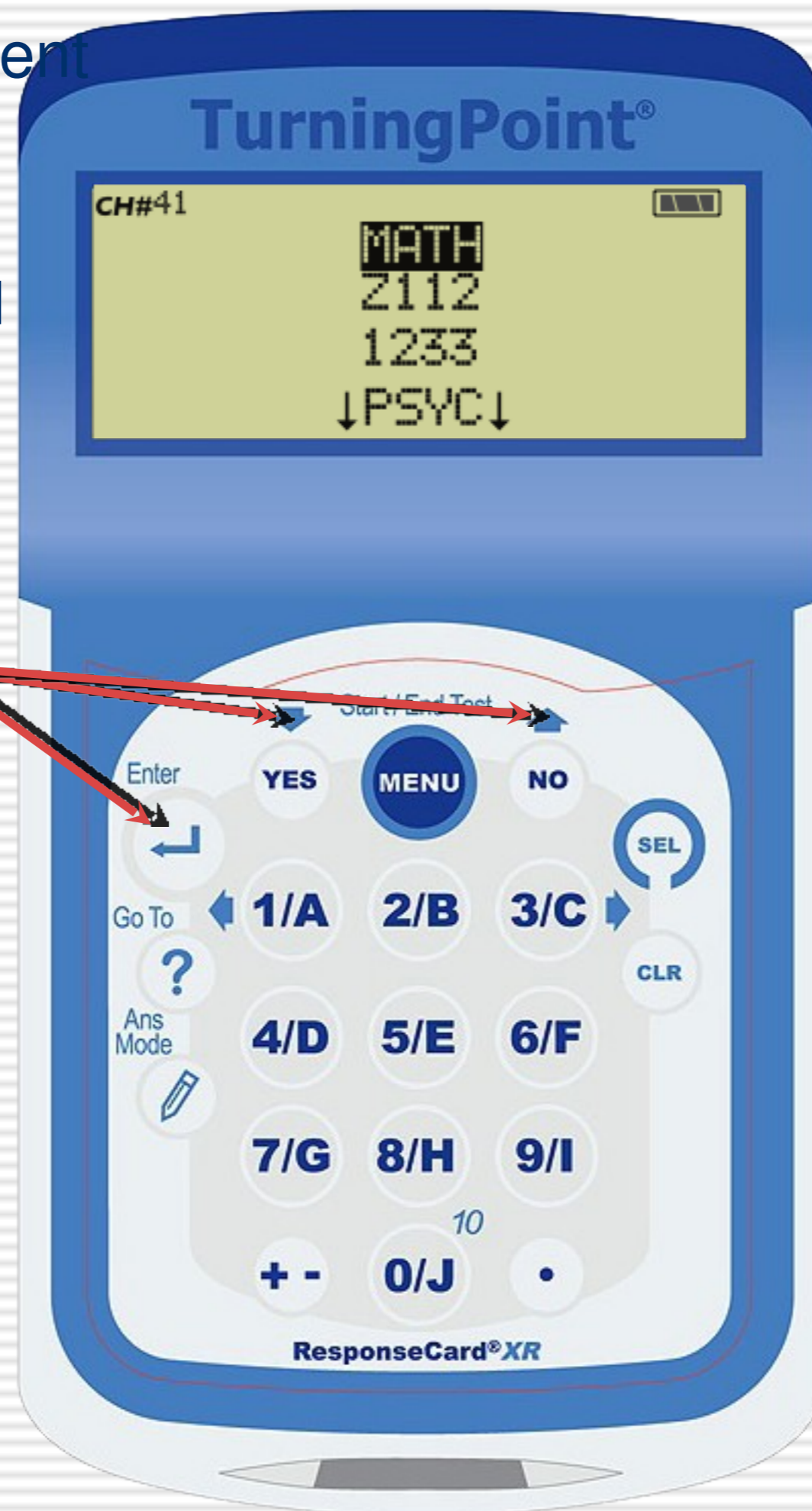


Press 2 to Manage a previously created Session.

## Choose the Assignment

You will see a list of the previous control numbers you created for each of the tests stored on your keypad.

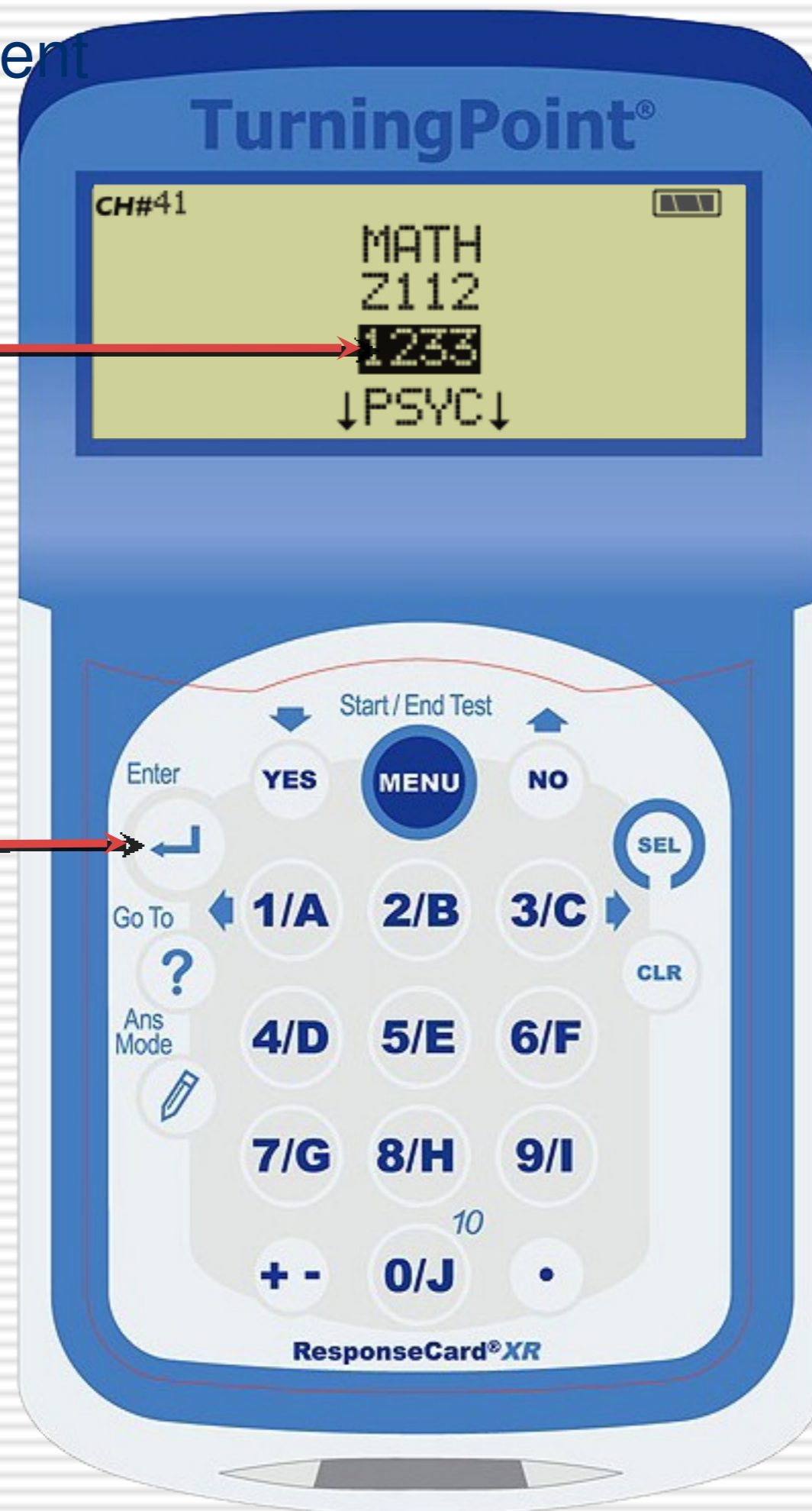
Use the up and down arrows and the Enter button to choose which assignment you wish to change



# Choose the Assignment

Remember that a control number that starts with 1 cannot be edited later.

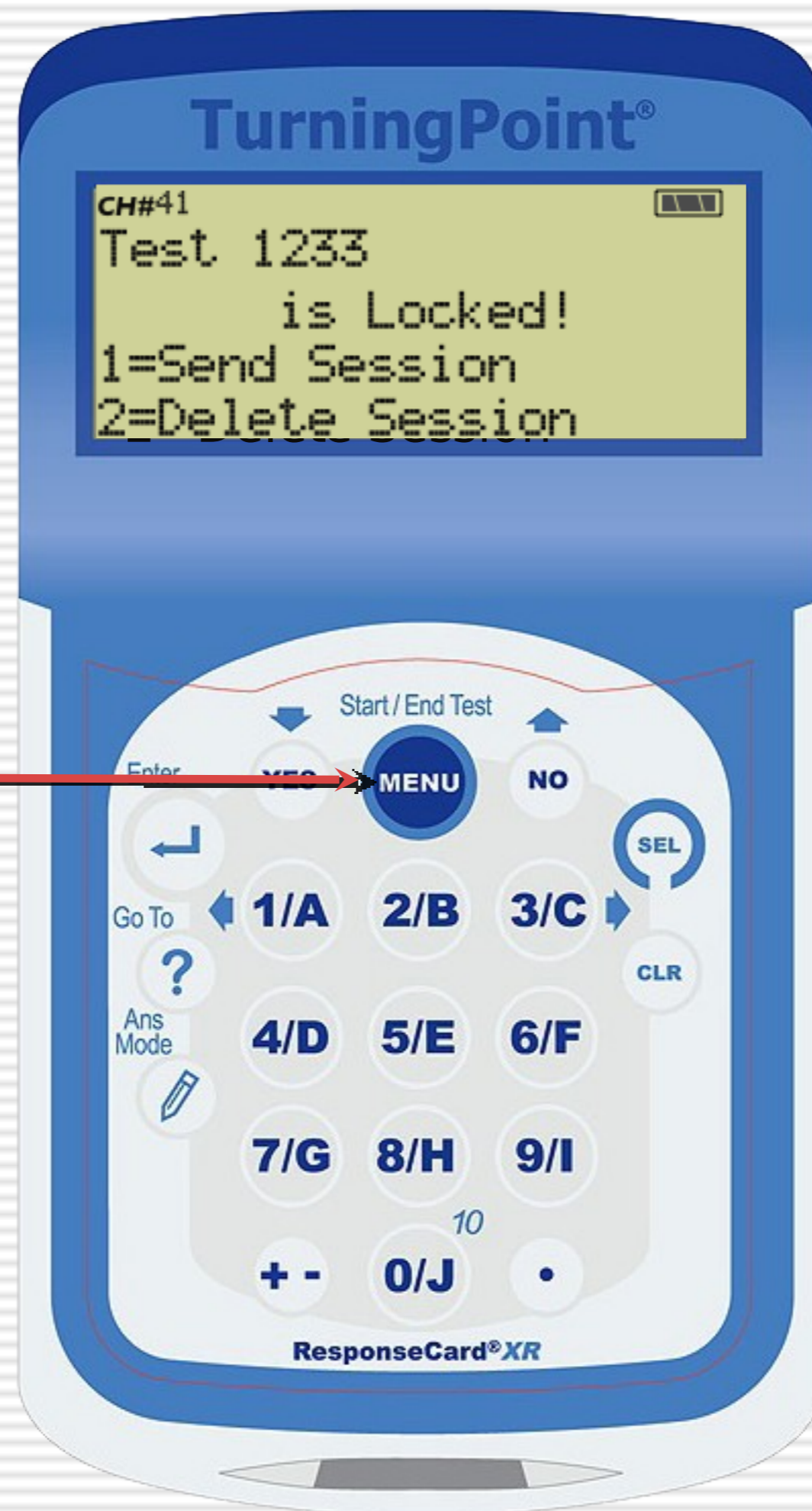
We can use the down arrows to select that assignment and press Enter.



# Locked Session

If the test is locked, you can either Send the Session to the receiver or delete it.

If you do not want to do either of these, press the MENU button to return to the main screen.

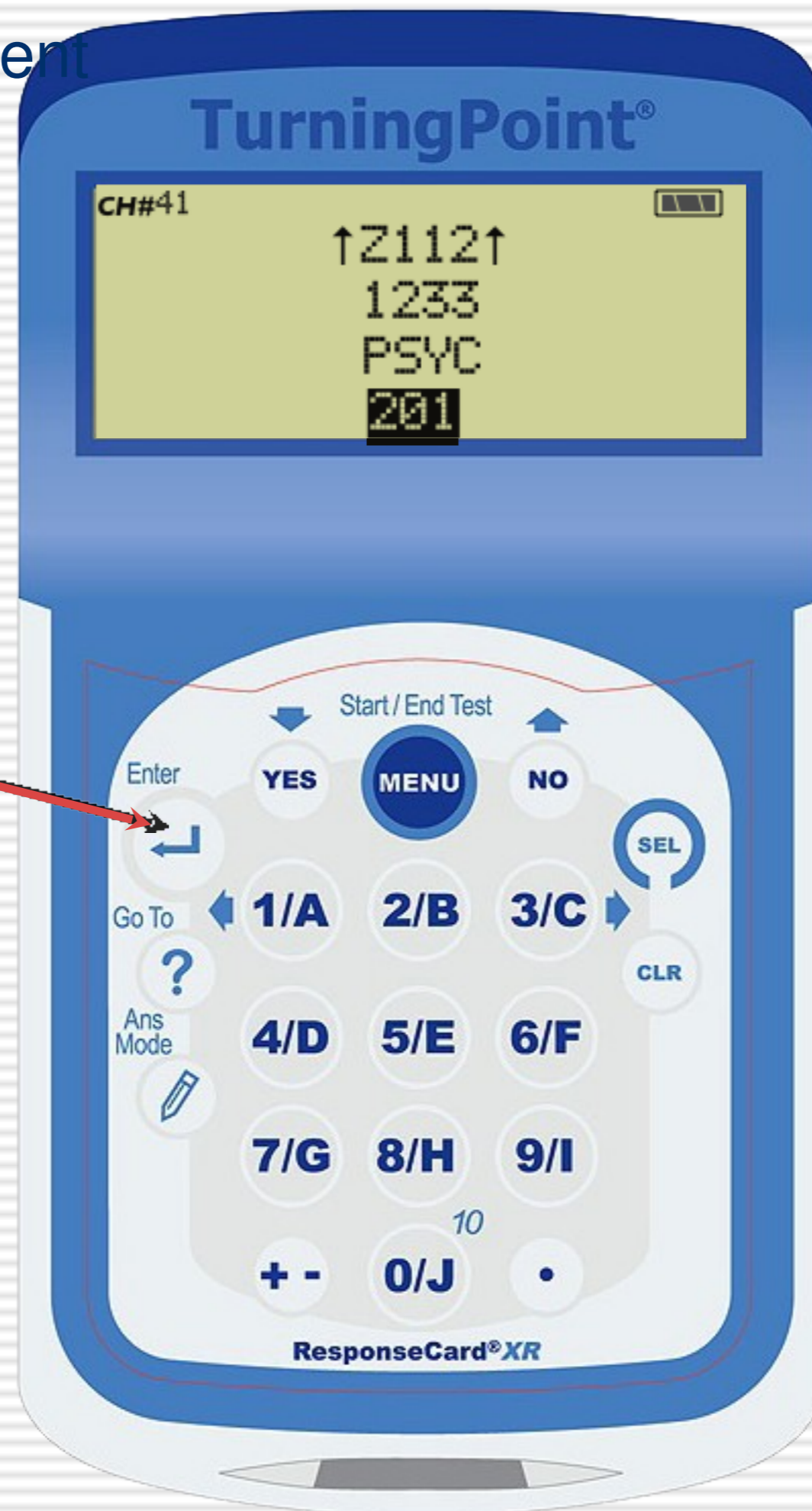


# Choose the Assignment

Up to 5 assignments can be saved.

Here, the last assignment is selected.

Press the Enter button for more options.



# Session Options

Press the number of your choice.

1. Sending the Session will immediately upload the session to the receiver. You will get confirmation.
2. Delete Session will permanently delete the test. You will be asked for confirmation.
3. Edit session will allow you to change your answers

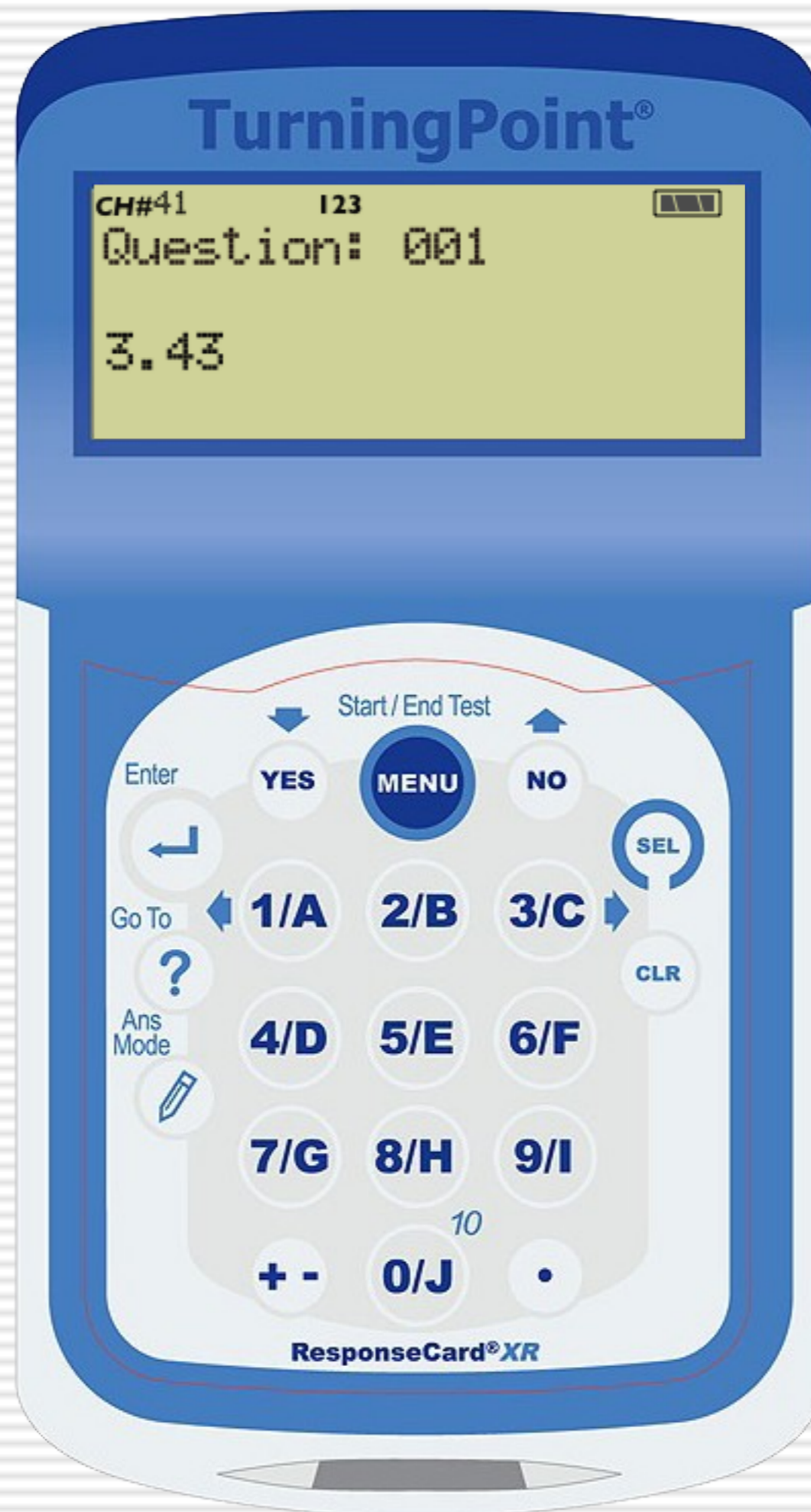


# Editing Questions

When you enter Edit mode, you will see the first question, the Ans Mode and your answer.

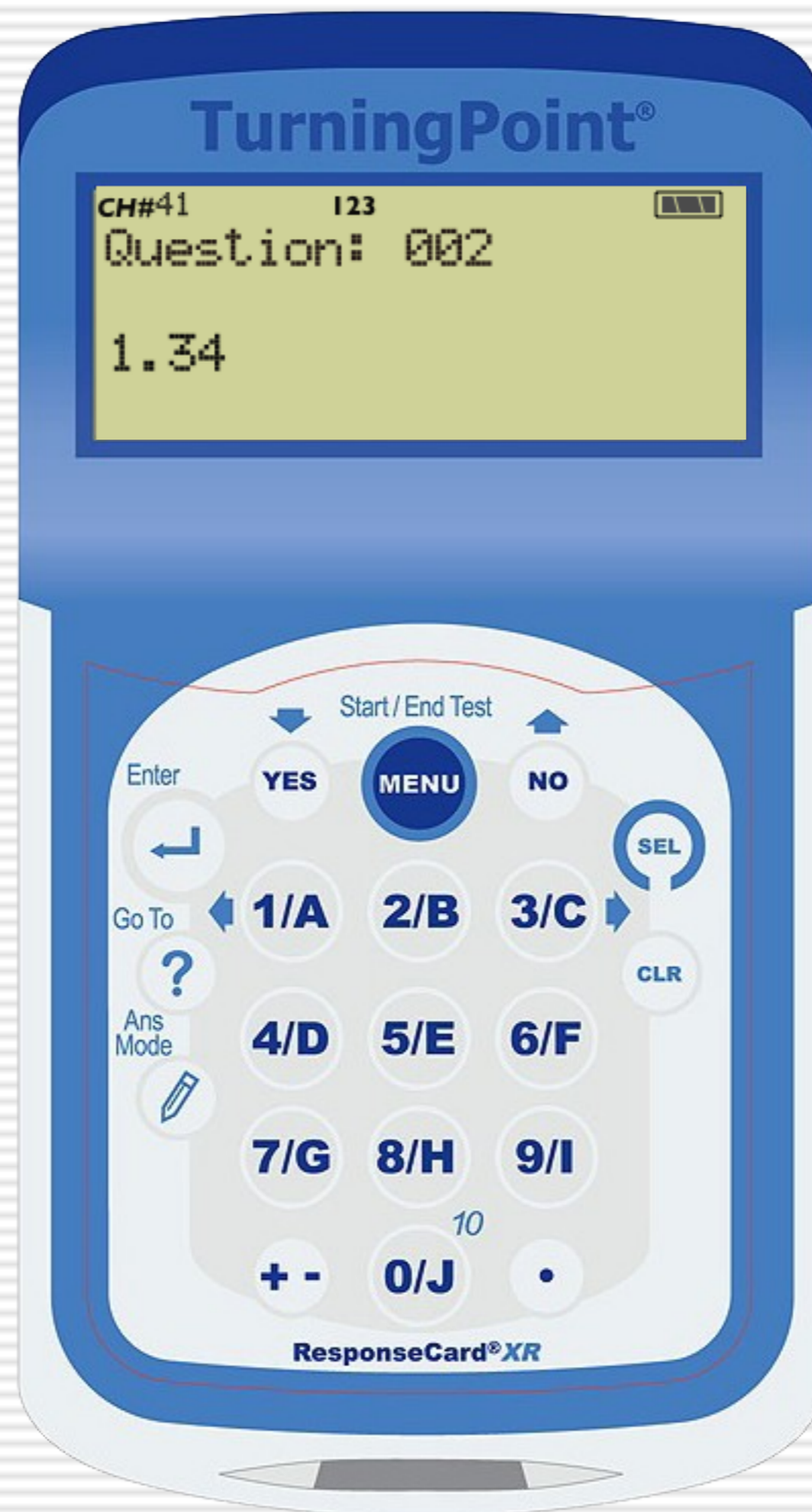
You can now change your answer as if you were answering the question for the first time.

You can even change the Ans Mode. For example, you can change it to Numeric entry.



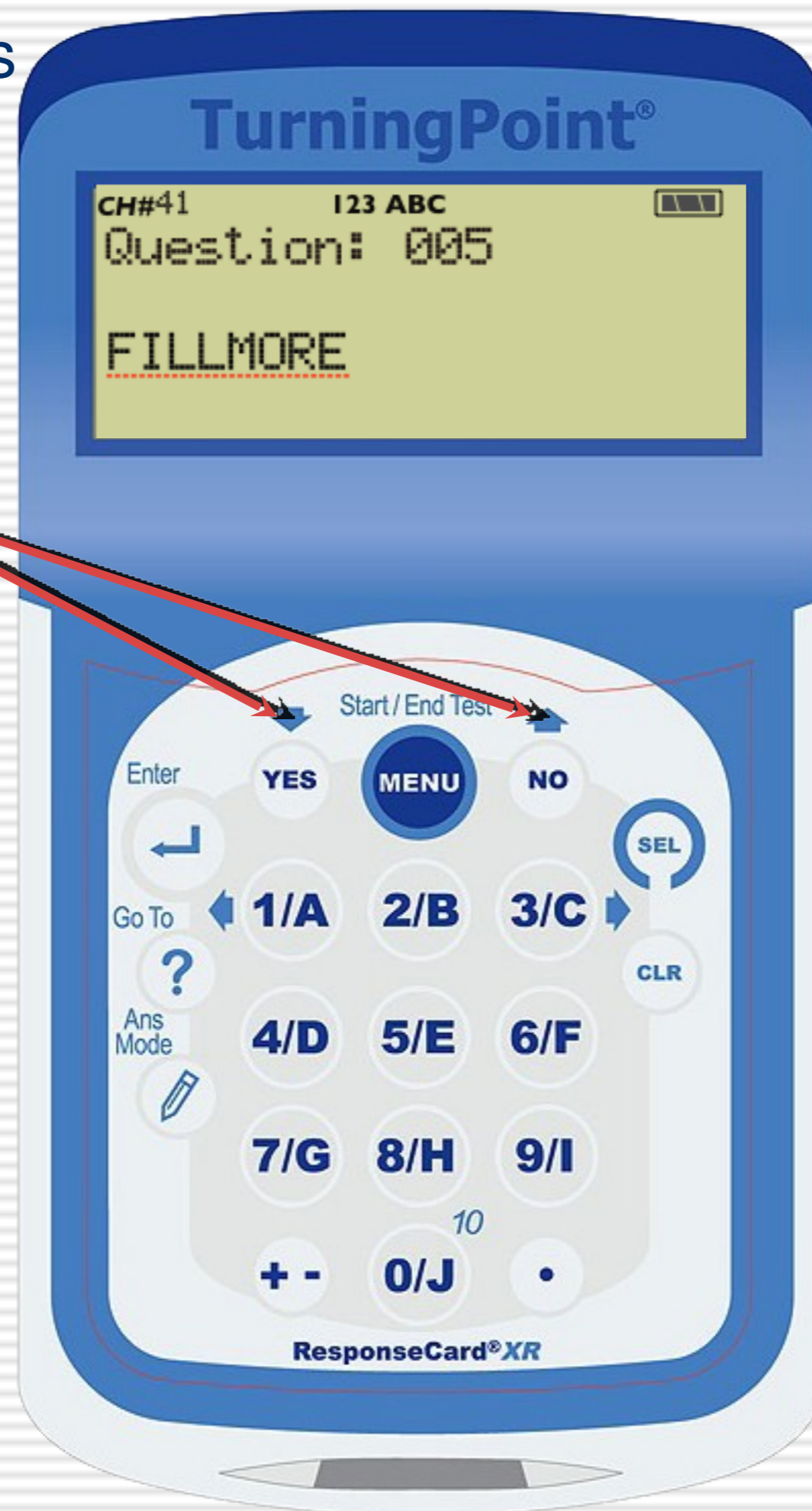
# Editing Questions

Once the change is stored, you are automatically advanced to the next question and answer pair



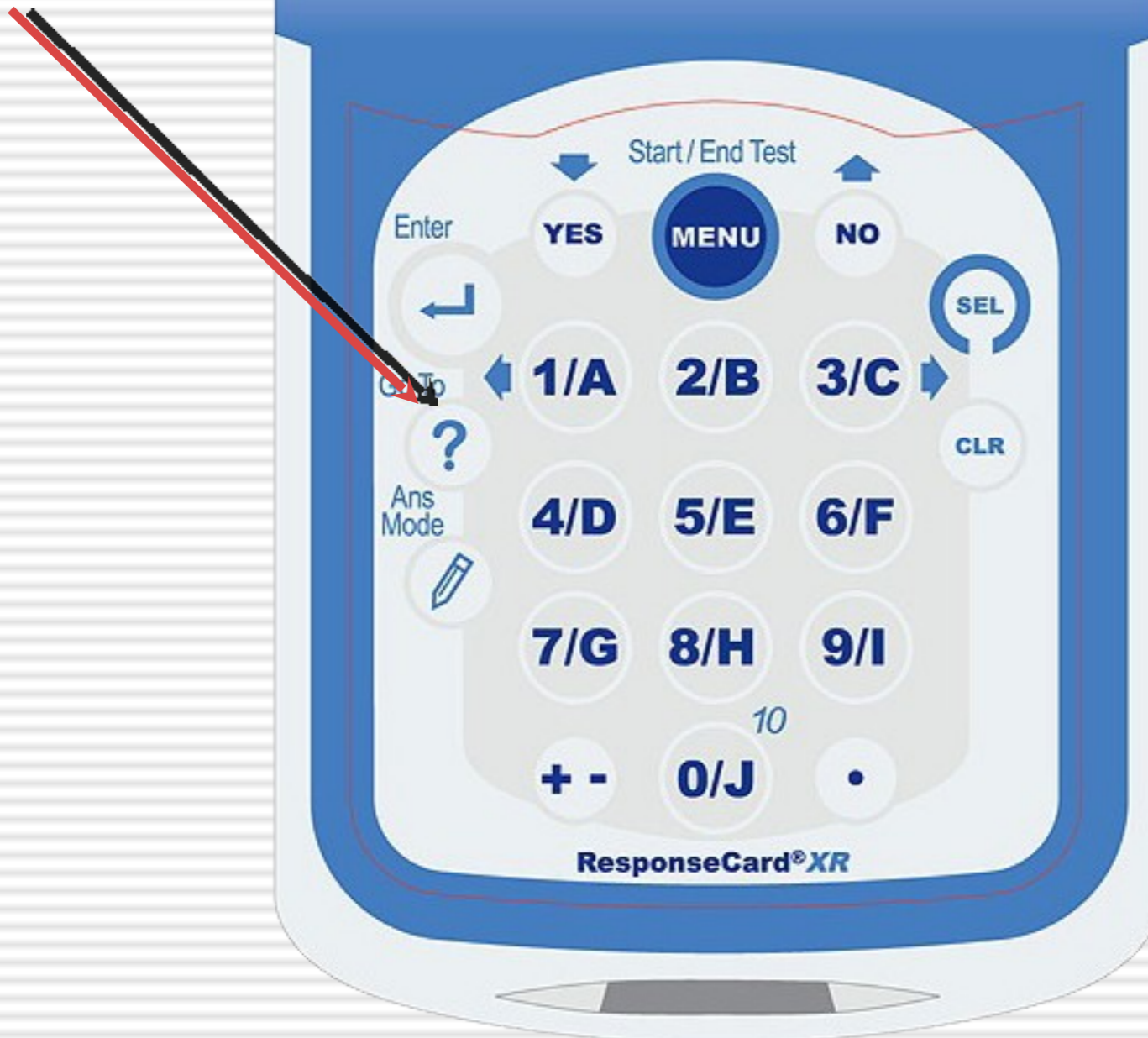
# Navigating Questions

Use the up and down arrows to browse through your question and answer pairs in order.



# Go to a Question

You can also go directly to a question by pressing the Go To button.



# Go to a Question

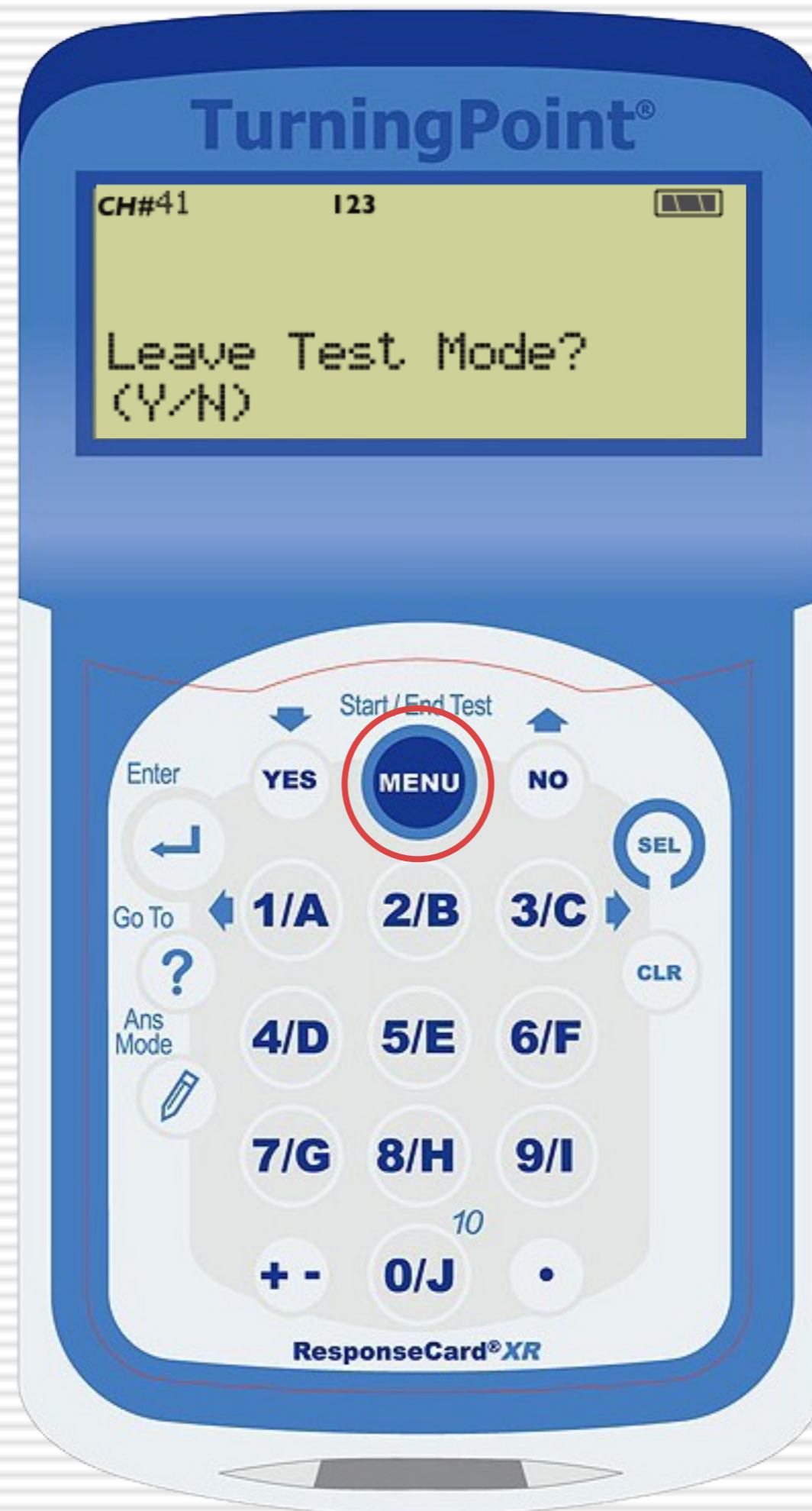
The question number begins to blink. Enter the three digit question number and you will be shown that question and answer pair. (remember that the last question is 100)

As soon as you enter the last number, the answer associated with that question appears. You may now change the answer



# Finishing the Edit

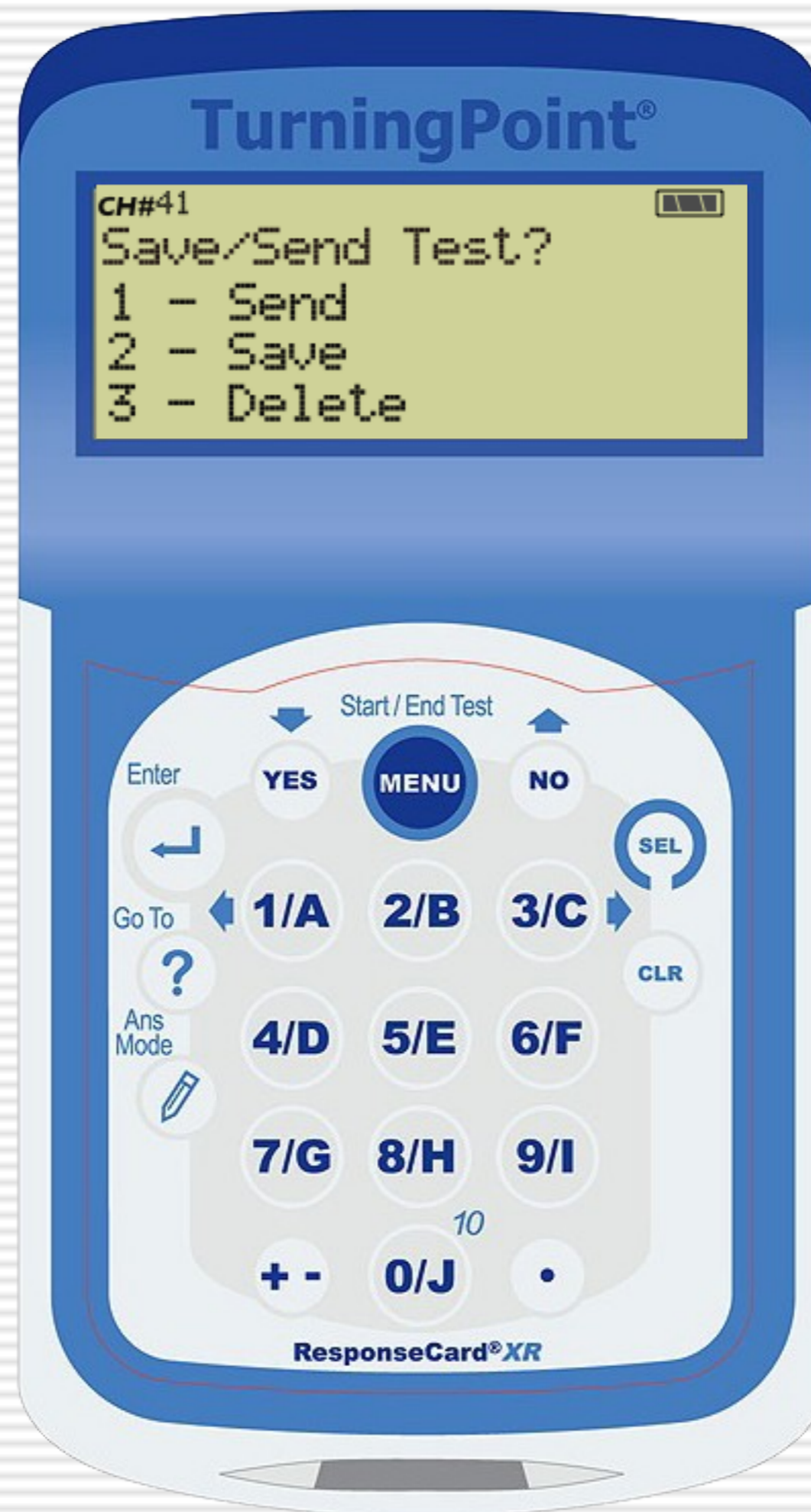
When you are done editing the assignment, press the MENU button, also labeled Start/End Test. Then press YES



# Save or Send?

After finishing the test, you can:

1. Immediately upload the test to the receiver if instructed to do so.
2. Save the data for later (if you're doing homework and not in class)
3. Forget the whole thing and delete all of the work you just did!



# Saved Test

If you have chosen to save the test, you will receive the message that the Test was saved successfully.

