Transactions Department References

In the Transactions Department, references are formatted differently than in other CS periodicals. Here are some basic examples of important formatting guidelines in the Transactions Department, followed by more specific sample formats:

- The city of publication is followed by a colon and precedes the publishing company (i.e., New York: McGraw-Hill).
- The page numbers cited precede the year of publication.
- "Technical" is written out, rather than abbreviated, and is capitalized when a report number is provided (e.g., Technical Report TR 907-549).
- The "v" for "vol." and "n" for "no." are always lower cased and abbreviated as noted here.
- Page numbers over 1,000 will not have a comma.
- Line breaks are not made during the middle of a person's name, URL, or the citation of a vol., no., or pp. number (e.g., do not allow a line break between vol. and "8" or pp. and 2-3. However, a break after the hyphen between page numbers is acceptable.)

Sample Formats

Article in a collection


Article in a conference proceedings


Article in a journal or magazine


Book


Dissertation or thesis


Electronic publication

See the listing under general style for complete policy. Make certain to break the url link at a convenient "/" if it will not fit onto one line. See the instructions on formatting url's for more information.


Newsletter


Non-English source

Including original title (we usually do not translate it into English):


Original title unprintable:


Patent

With information about patentee:


Without patentee information:


Pending publication

References of this type are accepted by the Transactions Department. Include as much information as possible about the article or paper, including the date and page numbers if known. If the author does not know where the article will be published, use the phrase "submitted for publication."


G. Stein, "Implementing Cubist Structures," submitted for publication.

Personal communication and unpublished materials

These are usually not referenced because they are not available to the reader. Authors who insist on attributing material obtained through personal communication should identify the source of the information in the main text (i.e., as Maria Youngblood noted during a conference panel, . . .).
Standard


Symposium


Technical memo


Technical report

With report number:


Without report number:


Technical or user manual