

Department of Civil Engineering, CSU, Chico
CSUC/American Public Works Association Internship Program
Employer Guidelines

Internship Program Description: The CSUC/American Public Works Association (APWA) Internship Program is designed to provide students with valuable practical experience through temporary paid employment while they concurrently earn academic credit towards their degree in civil engineering. Positions can be either full-time (for a summer or a semester) or part-time (for the entire academic year). To qualify for academic credit the position must utilize skills, ability, and knowledge that the student has gained from his/her studies at CSU, Chico.

Since students can receive academic credit for an internship, they must periodically provide their faculty internship advisor with written evaluations of their activities and accomplishments. At the end of the internship, students submit a comprehensive final report and a portfolio of sample work. Both the student participant and their supervisor in the workplace also submit final evaluations at the conclusion of the internship period.

Recruiting Student Employees: Hiring an intern is one of the most effective ways to recruit eventual permanent employees. Demand for our graduates is very high and an internship can be the best opportunity to find a dependable and effective junior engineer after graduation.

Participating companies are encouraged to work with the Internship Center in the Office of Experiential Education at CSU, Chico (<http://ids.csuchico.edu>). The Internship Center is a valuable resource and an efficient way to reach those students who are interested in an internship experience. Further, they will do much of the groundwork for you and assist you in developing a job description that best describes your intern needs.

Evaluation Forms: Employers who hire students participating in the CSUC/APWA Internship Program will submit a final evaluation of the student's work and professional conduct. The evaluation form can be downloaded from the CE Department website by accessing <http://www.ecst.csuchico.edu/ce> and selecting the tab for the "APWA Internship Program." Employers will also be asked to verify the total number of hours worked by the student during the internship.